

Janitorial Services Product Application

Complete in Addition to Acord Applications

Include four year's hard copy loss runs

APPLICANT'S NAME (INCLUDE DBA NAME): _____

Location address: _____

City: _____ State: _____ Zip: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Website address: _____ Social media websites: _____

Inspection contact name: _____ E-mail address: _____ Phone: _____

Audit contact name: _____ E-mail address: _____ Phone: _____

Form of Business: Individual Corporation Partnership LLC Other _____

Is the applicant a franchise? Yes No

Description of operations: _____

1. What year did the business start? _____
2. How many years has the business been at the current location? _____
3. Will any residences be cleaned during the policy term? Yes No
4. Will any offices, office buildings or common areas of apartments, townhomes, condos, or multi-family dwellings be cleaned during the policy term? Yes No
5. Will any mercantile locations (including retail stores, restaurants, theaters, arcades or banks) be cleaned during the policy term? Yes No
 If "Yes," will work be performed at mercantile locations when they are open for business or accessible to the general public? Yes No
6. Will any other commercial buildings be cleaned during the policy term? Yes No
7. Number of janitorial workers: (include owner, employees and those whose wages are reported on 1099) Yes No
 - a. Full-time workers _____ (full-time is considered 30 hours or more per week)
 - b. Part-time workers _____ (part-time is considered 29 hours or less per week)
8. What are the projected total annual receipts? _____
9. Are independent contractors utilized? Yes No
 If "Yes," please complete the following:
 - a. What are the projected total annual subcontracted costs? \$ _____
 - b. Description of operations subcontracted: _____
- c. Are all subcontractors required to carry general liability and workers compensation insurance? Yes No
 If "Yes," please also complete the following:
 - i. Minimum general liability limits required? \$ _____
 - ii. Are certificates of insurance required for all subcontractors? Yes No
 - iii. Is the applicant listed as an additional insured? Yes No
 - iv. Do written contracts contain bold-harmless agreements in favor of the applicant? Yes No

OPTIONAL COVERAGES

10. Add **independent contractors** coverage? Yes No
11. Add **property damage extension**? (each occurrence \$5,000, aggregate \$25,000) Yes No
12. Add **employee theft of customer's property**? Yes No
If "Yes," what is the limit requested? \$ _____ (limits available in increments of \$5,000, up to \$100,000)
13. Add **blanket additional insured** coverage? Yes No
14. Add **inland marine** coverage for equipment, lost keys and rental reimbursement? Yes No
- | | | | |
|-----------|---------------------------------------|-----------------------------|--------------------------|
| Includes: | <u>Contractor's Equipment Floater</u> | <u>Rental Reimbursement</u> | <u>Lost Key Coverage</u> |
| | Blanket limit \$10,000 | Per day \$250 | Limit \$25,000 |
| | Any one item \$2,500 | Any one loss \$5,000 | |
| | Deductible \$500 | | |
15. Add **"Waiver of Transfer Rights of Recovery Against Others to Us"**? Yes No
If "Yes," how many people or organizations need the waiver? _____
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GENERAL LIABILITY:

16. Are the applicant's employees bonded? Yes No
17. Are criminal backgrounds checked before hiring all employees? Yes No
18. Does the applicant have a formal safety/training program in place for all employees? Yes No
19. Does the applicant store any flammable liquids or chemicals on their premises? Yes No
If "Yes," how are they stored? _____
20. Are more than 50 percent of sales generated from operations involving landscaping, lawn maintenance, carpet cleaning, interior painting and window cleaning (combined)? Yes No
21. Are more than 50 percent of the total operations dedicated to floor waxing? Yes No
22. Are there any operations involving insurance claim response, water removal/extraction, mold remediation, hood/duct cleaning, pressure washing or security? Yes No
23. Are there any operations that include "handyman" services, such as electrical, plumbing or carpentry? Yes No
24. Are there any operations that include the handling of infectious waste or hazardous material? Yes No
25. Are there any operations within auto repair shops, car washes, machine shops, warehouses, manufacturing or industrial facilities (other than cleaning offices within such locations), hotels, college dormitories or schools? Yes No
26. Are there any operations within bus or train terminals, airplanes or any related station or airport, police station, firehouse, hospital, assisted living facility or healthcare facility (other than doctor's offices)? Yes No
27. Do any operations involve construction debris removal? Yes No
28. Do any operations involve street cleaning requiring the use of heavy equipment? Yes No
29. Do operations include cleaning of locations (other than personal residences) open 24 hours per day? Yes No
30. Are any products sold or used under applicant's name or label? Yes No
31. Do owners, employees or hired subcontractors perform any exterior work above four stories or above 50 feet from ground level? Yes No
32. Do any operations include cleaning or servicing of swimming pools? Yes No
33. Do any operations include eviction cleanouts, estate sale cleanouts, or hoarding cleanouts? Yes No
If "Yes," do they perform these operations for homes that are still occupied? Yes No
34. Do any operations include any floor cleaning by crystallization processes (resurfacing marble floors)? Yes No
35. Are there any past, pending or planned foreclosure and/or bankruptcy or judgment for unpaid taxes against the named insured or any officer, partner, member or owner, individually within the past five years? Yes No
36. Has insurance coverage been cancelled or non-renewed in the past three years? (Not applicable in MO.) Yes No
37. Are there any operations past, present or future in Alaska, Louisiana or West Virginia? Yes No

LOSS INFORMATION FOR THE PAST THREE YEARS:

38. Have there been any general liability, assault and battery and/or inland marine losses in the last three years? Yes No

If "Yes," please provide the following information on each claim.

Coverage Type	Assault/Battery?	Date of Loss	Description and measures in place to prevent future incidents	Paid	Reserved	Status
<input type="checkbox"/> Property <input type="checkbox"/> Liability	<input type="checkbox"/> Yes <input type="checkbox"/> No			\$	\$	<input type="checkbox"/> Open <input type="checkbox"/> Closed
<input type="checkbox"/> Property <input type="checkbox"/> Liability	<input type="checkbox"/> Yes <input type="checkbox"/> No			\$	\$	<input type="checkbox"/> Open <input type="checkbox"/> Closed
<input type="checkbox"/> Property <input type="checkbox"/> Liability	<input type="checkbox"/> Yes <input type="checkbox"/> No			\$	\$	<input type="checkbox"/> Open <input type="checkbox"/> Closed

Please provide additional claims or information on a separate sheet.

FRAUD STATEMENTS

Alabama, Arkansas, District of Columbia, New Mexico, Rhode Island and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Colorado Fraud Statement: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

Florida Fraud Statement: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kansas Fraud Statement: Any person who knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto may be guilty of a crime and may be subject to fines and confinement in prison.

Maine Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits

Maryland Fraud Statement: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

New Jersey Fraud Statement: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Oklahoma Fraud Statement: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Oregon Fraud Statement: Notice to Oregon applicants: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may be guilty of insurance fraud.

Kentucky, Pennsylvania AND Ohio Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee, Virginia and Washington Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Fraud Statement (All Other States): Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

STATE NOTICES

Arizona Notice: Misrepresentations, omissions, concealment of facts and incorrect statements shall prevent recovery under the policy only if the misrepresentations, omissions, concealment of facts or incorrect statements are; fraudulent or material either to the acceptance of the risk, or to the hazard assumed by the insurer or the insurer in good faith would either not have issued the policy, or would not have issued a policy in as large an amount, or would not have provided coverage with respect to the hazard resulting in the loss, if the true facts had been made known to the insurer as required either by the application for the policy or otherwise.

Florida Surplus Lines Notice: (Applies only if policy is non-admitted) You are agreeing to place coverage in the surplus lines market. Superior coverage may be available in the admitted market and at a lesser cost. Persons insured by surplus lines carriers are not protected under the Florida Insurance Guaranty Act with respect to any right of recovery for the obligation of an insolvent unlicensed insurer.

Florida and Illinois Punitive Damage Notice: I understand that there is no coverage for punitive damages assessed directly against an insured under Florida and Illinois law. However, I also understand that punitive damages that are not assessed directly against an insured, also known as "vicariously assessed punitive damages", are insurable under Florida and Illinois law. Therefore, if any Policy is issued to the Applicant as a result of this Application and such Policy provides coverage for punitive damages, I understand and acknowledge that the coverage for Claims brought in the State of Florida and Illinois is limited to "vicariously assessed punitive damages" and that there is no coverage for directly assessed punitive damages.

Maine Notice: The insurer is not permitted to withdraw any binder once issued, but a prospective notice of cancellation may be sent and coverage denied for fraud or material misrepresentation in obtaining coverage. A policy may not be unilaterally rescinded or voided.

Minnesota Notice: Authorization or agreement to bind the insurance may be withdrawn or modified only based on changes to the information contained in this application prior to the effective date of the insurance applied for that may render inaccurate, untrue or incomplete any statement made with a minimum of 10 days' notice given to the insured prior to the effective date of cancellation when the contract has been in effect for less than 90 days or is being canceled for nonpayment of premium.

Ohio Representation Statement: By acceptance of this policy, the Insured agrees the statements in the application (new or renewal) submitted to the company are true and correct. It is understood and agreed that, to the extent permitted by law, the Company reserves the right to rescind this policy, or any coverage provided herein, for material misrepresentations made by the Insured. It is understood and agreed that the statements made in the insurance applications are incorporated into, and shall form part of, this policy. THE INSURED UNDERSTANDS AND AGREES THAT ANY MATERIAL MISREPRESENTATION OR OMISSION ON THIS APPLICATION WILL ACT TO RENDER ANY CONTRACT OF INSURANCE NULL AND WITHOUT EFFECT OR PROVIDE THE COMPANY THE RIGHT TO RESCIND IT.

Utah Punitive Damages Notice: I understand that Punitive Damages are not insurable in the state of Utah. There will be no coverage afforded for Punitive Damages for any Claim brought in the State of Utah. Any coverage for Punitive Damages will only apply if a Claim is filed in a state which allows punitive or exemplary damages to be insurable. This may apply if a Claim is brought in another state by a subsidiary or additional location(s) of the Named Insured, outside the state of Utah, for which coverage is sought under the same policy.

If your state requires that we have information regarding your Authorized Retail Agent or Broker, please provide below.

Retail agency name: _____ License #: _____

Agent's signature: _____ Main agency phone number: _____

(Required in New Hampshire)

Agency mailing address: _____

City: _____ State: _____ Zip _____

The signer of this Application acknowledges and understands that the information provided herein is material to the Company's acceptance of the risk and issuance of the requested policy. The signer of this Application represents that the information provided herein is true and correct in all matters. Any changes in the information represented in this Application occurring prior to the effective date of a policy shall be promptly reported to the Company in which case, the Company has the right to modify or withdraw any quote or binder issued based on such changes. The Company has the right but not the obligation to investigate any representation(s) in this Application. A decision by the Company not to investigate shall not estop the Company from relying on this Application in issuing a policy. It is agreed that this Application and any material submitted therewith, including but not limited to any supplemental Application(s), shall be the basis of any policy that is issued.

Applicant's signature: _____ Title: _____

President, Chairperson of the Board, Managing Member, or Executive Director

Date: _____